## **Bolton Center School**

	Technology Use & Digital Work Ethic (Remote/Hybrid/Distance Learning)
Be Kind and Honest	*Use your manners during virtual lessons
	- Raise your hand
	- Ask for help politely
	*Turn in work with best effort given
	*Staying on task when using technology
	*Using school devices for school use only
Act Responsibly	*Be on time and ready to learn
	*Choose a distraction-free space
	*Have your materials ready
	*Have your device fully charged
	*Completing and turning in work on time
Respect Myself and Others	*Use your manners during virtual lessons
	*Be present
	*Focus attention
	*Listen attentively
	*Actively participate in lessons or discussions
	*Respect others' opinions and viewpoints
	*Camera on
	*Unmute to answer questions within 5-10 seconds
	*Value school property
Keep Safe	
	*Use equipment as intended
	*Keeping login, passwords, and personal information private
	*Transport school devices safely
	*Avoiding eating or drinking while use school devices